



SANTA MARIA INTEGRATED LEARNING ENVIRONMENT

4, Green Avenue Lane, Vasant Kunj, New Delhi- 110070

10.04.2021

Dear Parent,

Please find below a Protocol for the Zoom online interactions.

1. Parents are required to be present to participate and supervise the child during the sessions. This will ensure that the child doesn't stray onto any undesirable sites, also you will be aware of what the school is trying to do through online interactions.
2. Since a teacher has to allot time to every group, parents are requested to strictly follow the time slot given to them. We will not encourage parents entering the session late as it disrupts the teacher's line of thought and becomes a distraction for other children who are already present.
3. The materials asked by the teacher in the parent digital diary should be nearby to help facilitate a meaningful interaction.
4. Child should be dressed appropriately and should sit in a place that allows him/her to stand up and move during energizers and other activities with movement.
5. Parents are requested to choose a comfortable spot, where there is light on the faces of everyone attending the session, for the online interactions. Also please ensure that outside sounds are shut out by clicking off the mute button, on your screen, when you are not speaking.
6. Kindly ensure that you and your ward maintain online classroom decorum - e.g being ready for class well in time, not eating or talking to others during the duration of the session.
7. Parents have to learn about the Zoom app beforehand so that the time of the interaction is fully utilized.
8. Any questions or feedback about the online interactions should be brought to the notice of the Head/ class teacher through an e- mail.

Warmly,

Deeksha Thomas
Principal

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